

# Covid-19 (Coronavirus) - Safe System of Work

## C047 Cleaning of Personal Care Spaces & Bathrooms - Protocol

### Version 3 - 10/08/2021

**This safe system of work is to help protect everyone who attends, works or visits this building from Coronavirus.**

**Please note:** Wherever possible customers will be allocated a specific bathroom or toilet depending upon the numbers of facilities available and level of support required by each customer at each day service.

#### Cleaning of Toilets and bathroom areas

Staff to ensure adequate supervision and / or support of customers based on individual personal care risk assessments.

Wherever possible (e.g. multiple toilet facilities) customers should be allocated a toilet area to use see C046 Personal Care Support protocol.

Staff should ensure that all personal care needs (e.g. incontinence products) are available in the bathroom prior to use and all personal care needs equipment is removed from the bathroom after use, to provide adequate space for cleaning of the area.

**Please note:** In line with [Cleaning Colour Chart](#) Red cleaning cloths/mops should be used in all bathrooms/toilet spaces.

- Every toilet cubicle should have a supply of sanitizing wipes and / or sprays.
- Every toilet area should have its own mop and bucket.
- Every toilet should be checked and sanitised after each use where this is reasonably possible.
- Every toilet area should have a cleaning schedule checklist and staff should be allocated to cleaning duties on a rota basis.

In line with the [Good Hygiene Procedure](#) the areas to be cleaned would depend on equipment available and the surrounding area but should include as a minimum:

- Door handles and surrounds
- Window handles if used
- Toilet bowl, basin and seat
- Walls around toilet area
- Any mobility aids such as grab rails etc.
- Floor
- WC flush box and flush handle

## Cleaning of Changing Places / Disabled toilets and showers.

A Changing Place should be allocated to each customer pod/bubble group wherever possible at large day services.

In smaller day services customers should be encouraged to use only one area e.g. toilet area or changing place and not both to reduce risk of transmission. Operate a 1 in 1 out system.

**Please note:** The staff team should remain consistent within each customer pod wherever reasonably possible this may not always be possible and be less so with full recovery of service.

In larger day services an interim schedule of use (as a guide) should be drawn up for each pod based on customer need e.g. normal times support required, time taken to support with personal care and how often during a normal day. Time would be required after each use to ensure the equipment used or touched has been cleaned down following each use with a suitable cleaning fluid.

In all instances:

- Staff and customers should wash their hands (for a minimum of 20 seconds) before and after entering the bathroom and avoid touching surfaces such as walls / floors wherever possible.
- Staff should wear PPE in line with the [PPE Staff Guidance Table](#) and should be disposed of safely using the clinical waste bins as per [Waste Guidance Protocol](#).

**Please note:** Cleaning of the bathroom after use would be the responsibility of the staff supporting that customer and sufficient time should be allocated to complete this task.

- Each bathroom should have an adequate supply of agreed cleaning materials for that day and these should not be moved out of this area – these will be replenished by staff every morning.
- Every changing place area should have its own mop and bucket in line with [Cleaning Colour Chart](#)

Areas to be cleaned would depend on equipment available and used and the surrounding area but should include

- Door handles and surrounds
- Window handles if used
- Toilet bowl, basin and seat
- Shower head and handle
- WC flush box and flush handle
- Hoist and sling
- Changing bed
- Floor area
- Any disabled handles, grab rails or other mobility aids

A record of use and cleaning should be kept which includes customer names, times of use, and staff who supported. This will enable risks of transmission to be managed and contact tracing in the event of a positive virus test to be completed.